



USA Membership Application

For immediate enrollment, go to www.ileahub.com and join online!

Last Name		First Name		Middle Initial
Position/Title		Company		
Business Address				
City	State/Province	ZIP/Postal Code	Country	
Business Phone	Email	Web Address		

Are you a former ISES/ILEA Member? Yes No

Member ID: _____

By applying for ILEA Membership, you agree to accept postal mail, electronic mail, telephone calls and other communications from ILEA its local chapters, foundations and affiliates unless, you notify us in writing that you do not wish to receive such communications.

Membership Dues

Choose Your Membership Category:

Annual Membership Fees

If you join between **May 1, 2016** and **November 30, 2016**, your membership will be valid until **June 30, 2017**

Pro-Rated Membership Fees

If you join between **December 1, 2016** and **April 30, 2016**, your membership will be valid until **June 30, 2017**

CORPORATE

(Choose either Primary or Additional)

Membership is company owned and is transferable at the request of the company by written notification to ILEA international headquarters.

PRIMARY MEMBER

The first individual serving as the official representative of a company.

\$499: Corporate Primary Member
(\$449 + \$50.00 one-time application fee)

\$299: Corporate Primary Member
(\$249 + \$50.00 one-time application fee)

ADDITIONAL MEMBER

Each subsequent membership owned by, or affiliated with, a company that currently holds a Primary Membership in good standing.

\$399: Corporate Additional Member
(\$349 + \$50.00 one-time application fee)

\$249: Corporate Additional Member,
(\$199 + \$50.00 one-time application fee)

MEMBER

Any person who wishes a personally owned membership, rather than owned by the company.

\$499: Member
(\$449 + \$50.00 one-time application fee)

\$299: Member
(\$249 + \$50.00 one-time application fee)

NON-PROFIT

Any representative employed by a non-profit agency, tax exempt foundation, government, or philanthropic organization.

\$399: Non-Profit Member
(\$349 + \$50.00 one-time application fee)

\$249: Non-Profit Member
(\$199 + \$50.00 one-time application fee)

List non-profit TIN/EIN# _____

Effective July 1, 2014

Indicate Your Event Discipline

Please **select the** disciplines that best describe(s) your company's products and/or services.

- | | | | |
|--|---|---|--|
| 1. <input type="checkbox"/> Event Planner,
Producer, Coordinator | 12. <input type="checkbox"/> Linen Rental | 25. <input type="checkbox"/> Insurance | 37. <input type="checkbox"/> Bakery / Wedding Cakes |
| 2. <input type="checkbox"/> Hospitality (Hotel / Motel) | 13. <input type="checkbox"/> Photography / Video | 26. <input type="checkbox"/> Publications / Media / Websites | 38. <input type="checkbox"/> Calligraphy |
| 3. <input type="checkbox"/> Meeting Planner | 14. <input type="checkbox"/> Tenting | 27. <input type="checkbox"/> Ice Sculptures | 39. <input type="checkbox"/> Event Marketing |
| 4. <input type="checkbox"/> Non-Profit Organization
Event Planner | 15. <input type="checkbox"/> Entertainment & Booking Services | 28. <input type="checkbox"/> Computers / Software | 40. <input type="checkbox"/> Professional Speaker /
Speakers Bureau |
| 5. <input type="checkbox"/> Special Event Facility / Facility
Manager | 16. <input type="checkbox"/> On Premise Catering | 29. <input type="checkbox"/> Event or Food Staffing / Security | 41. <input type="checkbox"/> Ticketing Services |
| 6. <input type="checkbox"/> Wedding Consultant | 17. <input type="checkbox"/> Off Premise Catering | 30. <input type="checkbox"/> Lighting | 42. <input type="checkbox"/> Novelties / Caricatures |
| 7. <input type="checkbox"/> Balloons / Inflatables | 18. <input type="checkbox"/> Destination Management Services | 31. <input type="checkbox"/> Invitations / Graphic Design /
Printing | 43. <input type="checkbox"/> Convention Services |
| 8. <input type="checkbox"/> Decorating / Props / Scenery | 19. <input type="checkbox"/> Tours and Charters | 32. <input type="checkbox"/> Restroom Trailers | 44. <input type="checkbox"/> Special Effects / Fireworks /
Pyrotechnics |
| 9. <input type="checkbox"/> Floral / Plants | 20. <input type="checkbox"/> Ground Transportation /
Valet Parking | 33. <input type="checkbox"/> Apparel (Costumes / Formal Wear)
& Make Up-Artist | 45. <input type="checkbox"/> Flags / Banners / Signage |
| 10. <input type="checkbox"/> Audio Visual Services / Sound /
Staging | 21. <input type="checkbox"/> Advertising / Public Relations | 34. <input type="checkbox"/> Technical Coordination / Direction | 46. <input type="checkbox"/> Educator/Professor |
| 11. <input type="checkbox"/> Equipment Rental / Sales | 22. <input type="checkbox"/> Casino & Carnival Entertainment /
Equipment | 35. <input type="checkbox"/> Supplier of Decorative Materials | 47. <input type="checkbox"/> Drink Specialties |
| | 23. <input type="checkbox"/> Promotional Materials / Gifts | 36. <input type="checkbox"/> Amusement / Interactive games /
Virtual Reality | 48. <input type="checkbox"/> Winery |
| | 24. <input type="checkbox"/> Accounting / Financial | | 49. <input type="checkbox"/> Other |

Choose Your Chapter Affiliation

Select the USA Chapter in which you will participate locally. If there is no chapter in your geographic area, call ILEA Headquarters for information on additional Chapters In-Formation: 800.688.4737, 312.321.6853. If you are located in Africa, the Middle East, Europe, Asia or Canada, please contact the Affiliate in your area for membership. For a list of International Affiliates, please go to www.ileahub.com.

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Arizona | <input type="checkbox"/> Greater Triangle, NC | <input type="checkbox"/> New Orleans | <input type="checkbox"/> St. Louis |
| <input type="checkbox"/> Atlanta | <input type="checkbox"/> Hampton Roads, VA | <input type="checkbox"/> New York Metro | <input type="checkbox"/> South Florida/Caribbean |
| <input type="checkbox"/> Austin | <input type="checkbox"/> Houston | <input type="checkbox"/> Northern California | <input type="checkbox"/> Ventura – Santa Barbara |
| <input type="checkbox"/> Charlotte | <input type="checkbox"/> Indiana | <input type="checkbox"/> Orange County, CA | <input type="checkbox"/> Washington, DC |
| <input type="checkbox"/> Greater Chicago | <input type="checkbox"/> Las Vegas | <input type="checkbox"/> Orlando | |
| <input type="checkbox"/> Cincinnati | <input type="checkbox"/> Greater Los Angeles | <input type="checkbox"/> Greater Philadelphia | Chapters In-Formation |
| <input type="checkbox"/> Cleveland | <input type="checkbox"/> Minneapolis – St. Paul | <input type="checkbox"/> Greater Pittsburgh | <input type="checkbox"/> Connecticut |
| <input type="checkbox"/> Coastal South Carolina | <input type="checkbox"/> Napa/Sonoma, CA | <input type="checkbox"/> Portland, OR | |
| <input type="checkbox"/> Columbus | <input type="checkbox"/> Nashville | <input type="checkbox"/> Rhode Island | |
| <input type="checkbox"/> Dallas | <input type="checkbox"/> New England | <input type="checkbox"/> San Antonio | <input type="checkbox"/> At Large (no chapter affiliation) |
| <input type="checkbox"/> Denver | <input type="checkbox"/> New Jersey North | <input type="checkbox"/> San Diego | |
| <input type="checkbox"/> Metro Detroit | <input type="checkbox"/> New Jersey South | <input type="checkbox"/> Seattle | |

Written Business Description

Written business description information can be submitted for your company's listing on the ILEA Finder Service via e-mail at info@ileahub.com. Further information will be available in your new member kit.

Principles of Professional Conduct & Ethics

Each member of ILEA shall agree to the following:

- Promote and encourage the highest level of ethics within the profession of the special events industry while maintaining the highest standards of professional conduct.
- Strive for excellence in all aspects of our profession by performing consistently at or above acceptable industry standards.
- Use only legal and ethical means in all industry negotiations and activities.
- Protect the public against fraud and unfair practices, and promote all practices, which bring respect and credit to the profession.
- Provide truthful and accurate information with respect to the performance of duties. Use a written contract clearly stating all changes, services, products, performance expectations and other essential information.
- Maintain industry accepted standards of safety and sanitation.
- Maintain adequate and appropriate insurance coverage for all business activities.
- Commit to increase professional growth and knowledge, to attend educational programs and to personally contribute expertise to meetings and journals.
- Strive to cooperate with colleagues, suppliers, employees, employers and all persons supervised, in order to provide the highest quality service at every level.
- Subscribe to the ILEA Principles of Professional Conduct and Ethics, and abide by the ILEA bylaws and policies.

Statement by Applicant

I hereby attest to the accuracy of the forgoing information and to the fact that **live events** is my primary area of activity. I agree to accept the **Association's** decision on this application. I will do all in my power to maintain and enhance the prestige of the special events industry. I understand that misrepresentation or omission of facts may be considered cause for the expulsion or denial of membership.

Signature _____

Date _____

Reference

Would you like to name an ILEA Member who was instrumental in your decision to join ILEA?

Name _____

Company _____

Signature _____

Date _____

Method of Payment

Annual dues and one time application fee (\$50) may be paid by Visa, MasterCard or American Express on www.ileahub.com or via check with this form.

- I have enclosed my payment by check.

ILEA operates as an International organization; however, all payments for ILEA USA are to be made in U.S. Dollars. **Dues are non-refundable.**

Return Your Application to:

ILEA ▪ 330 North Wabash Avenue ▪ Chicago, IL 60611-4267 USA

T: 312.321.6853 ▪ T: 800.688.4737 ▪ F: 312.673.6953 ▪ W: www.ileahub.com